



Date: _____

Re: Indirect Cost Waiver Request

Sponsor: _____

Project Title: _____

Total Direct Costs: \$_____ Dates of Grant: _____

Indirect Cost Requested Rate: _____% [Indirect Cost Rate \(Fed approved\):](#) _____%

Estimated Indirect Cost Value Waived: \$_____

☐ **Exemption #1 – Requires School’s Fiscal Dean Approval. VCAF Approval is not required.**
Direct costs are \$50,000 or less.

☐ **Exemption #2 – School’s Fiscal Dean and VCAF Approval is not required.**
The Sponsor is a federal agency and the attached Request for Proposal explicitly states the indirect cost rate acceptable to the federal agency. (Please highlight the section of the RFP)

[Provide justification and support for request to waive indirect costs or allow an indirect cost different than the federally negotiated facilities and administration rate (also known as indirect cost rate). Also provide the RFA for the grant being submitted detailing the rate allowed.]

Sincerely,

Principal Investigator Date

Department Fiscal Agent Date

School Approval:

Fiscal Dean

Date

Vice Chancellor for Administration and Finance Approval:

Ben Lousteau
Interim Vice Chancellor for Administration and Finance

Date