Search for Classes

To view the schedule of classes for any term:

My PeopleSoft Home ~					
	My Advisees	Faculty Center			

1. Click the Faculty Center tile.

John Doe6052067

Faculty Center	Advisor Center	Search				
My Schedule Class Roster Grade Roster						
Faculty Center						

2. Click the **Search** tab.



Enter Search Criteria

3. Click the **Search for Classes** tab.

John Doe6052067

Eaculty Center	Advisor Center	Search
Search for Classes	Browse Course Cat	alog
Search for C	lasses	

Enter Search Criteria

Search for Classes

Institution	LSUHSC - New Orleans
Term	LSUHSC - New Orleans
Select at least 2 search criteria. Select Sear	LSUHSC - Shreveport

4. Click the **Institution** drop-down to select an Institution from the list.

	Academic Year 2019-2020
	Academic Year 2020-2021
John Doe6052067	Academic Year 2021-2022
Eaculty Center Advisor Center Search	Academic Year 2022-2023
	Academic Year 2023-2024
Search for Classes Browse Course Catalog	Academic Year 2024-2025
Search for Classes	Academic Year 2025-2026
Enter Search Criteria	Academic Year 2026-2027
Litter Search Citteria	Academic Year 2027-2028
	Academic Year 2028-2029
Search for Classes	Academic Year 2029-2030
	Fall-New Orleans 1981
Institution	Fall-New Orleans 1982
Term	Academic Year 1968-69

5. Click the **Term** drop-down menu to select the desired term.

NOTE: You must enter at least two search criteria.

Class Search

Subject	
Course Number	Anatomy
Course Career	Biochemistry
	Neurology
	Physiology
Additional Search Criteria	Psychiatry

- 6. Click the Course Subject drop-down to select the desired Course subject.
 - Class Search

Subject	~	
Course Number	is exactly ~	
Course Career	contains	
	greater than or equal to	
	is exactly	
Additional Search Criteria	less than or equal to	

7. You can narrow the search by selecting a Course Number Operator and Course Number.

Description of Operators:

contains - Select if you know a partial course number. The results will include all courses with that combination of numbers.

greater than or equal to - Select if you want to view courses above a certain number. For example, you want to search for all upper level courses.

is exactly - Select when searching for a specific course number.

less than or equal to - Select if you want to find courses below a certain number. For example, you want to search for all lower level courses.

Class Search

Subject	~
Course Number	is exactly ~
Course Career	~
Additional Search Criteria	Allied Health, Graduate Allied Health, Undergraduate Dentistry Dentistry, Graduate Dentistry, Undergraduate
Go to top	Graduate Studies Medicine, New Orleans Nursing, Graduate Nursing, Undergraduate Public Health Public Health, Undergraduate

8. Click the **Course Career** drop-down menu and select a Course Career from the list.

Course Career	Allied Health, Graduate	~		
	Show Open Classes Only Open Entry/Exit Classes Only			
Additional Search Criteria				
	_			
			Clear	Search

9. The **Show Open Classes Only** is selected by default, if you want to include Closed Classes in the search **Uncheck** this options.

Click the Additional Search Criteria icon to view additional search options.

Additional Search Criteria			
Meeting Start Time	greater than or equal to	✓	
Meeting End Time	less than or equal to	✓	
Days of Week	include only these days	~	
	□ Mon □ Tues □ We	d 🗆 Thurs 🗆 F	Fri □Sat □Sun
Instructor Last Name	begins with 🗸		
Class Nbr	(3)		
Course Keyword		(?)	
Minimum Units	greater than or equal to	✓	
Maximum Units	less than or equal to	▼	
Course Component		~	
Session		~	
Mode of Instruction		~	
Campus		~	
Location		~	
		Clear	Search

10. You can include additional search criteria to narrow your search results, such as searching by Instructors Last Name. Click the **Search** button to view a list of classes meeting your search criteria.

?	Your search will return over 50 classes, would you like to continue?
C	OK Cancel

11. You may receive a warning message stating the large number of classes will be returned and asking if you wish to continue.

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
10068	0007-CLN Annual 4	ТВА	TBA	Lauren Beal, M'liss Sella	01/06/2020 - 01/31/2020	•

I

BIOCH 211 - 001 INTRO BIOCHEM

12. A listing of class for which Lauren Beal is an instructor (who was used as an example) displays. Click Class Number to view Details about a class.

ass Details				
Status	Open	Career	Medicine, Nev	v Orleans
Class Number	1004	Dates	Dates 8/1/1968 - 5/10/1969 Grading Honors	
Session	Annual Session 1	Grading		
Units	216 units	Location	LSUHSC - Ne	w Orleans
Class Components	Course Requirement Required	Campus	New Orleans	
ays & Times BA	TBA	Instructor		Meeting Dates
	IDA	Stall		IDA
Class Availability				
Class Cap	pacity 30 Wait List	Capacity 0		
Enrollment	Total 1 Wait	List Total 0		
Available	Seats 29			
Textbook/Other Materials				
Textbook Assignment Pending (a	ssignments not shown to students)			
	View Search	Results		

13. Class details displays.

BIOCH 211 - 001 INTRO BIOCHEM LSUHSC - New Orleans | Academic Year 1968-69 | Course Requirement

Class Details			
Status	Open	Career	Medicine, New Orleans
Class Number	1004	Dates	8/1/1968 - 5/10/1969
Session	Annual Session 1	Grading	Honors
Units	216 units	Location	LSUHSC - New Orleans
Class Components	Course Requirement Required	Campus	New Orleans

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
ТВА	ТВА	Staff	ТВА

Class Availability

Class Capacity	30	Wait List Capacity	0
Enrollment Total	1	Wait List Total	0
Available Seats	29		

Textbook/Other Materials

Textbook Assignment Pending (assignments not shown to students)

View Search Results

Job Aid

n Doe605	2067					
aculty Center	<u>A</u> dvisor Center	Search				
rch for Class	ses <u>B</u> rowse Course Cata	alog				
arch for	r Classes					
arch R	esults					
	New Orleans Acade		sa Subject: Biechemistr	y, Course Career: Medicine,		
ew Orlean	is, Show Open Clas	ses Only: Yes		y, course career. medicine,		
			•	Open Closed	🔺 Wait List	
		New S	Search	Modify Search		
lass sect	tion(s) found					
✓BIOCH	211 - INTRO BIOCH	IEM				
3IOCH 21	11 - INTRO BIOCH	EM				
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
	001-CRQ	тва	ТВА	To be Announced	ТВА	
1004	Annual 1					
1004				I	I	

14. Click the View Search Results button to return to the Search for Classes page.

New Search	Modify Search

15. Click the **New Search** button to start a new search or click the **Modify Search** button to modify your existing search criteria.