View Program Advisor

To view the academic advisor and/or advisors assigned to the student:

PS9CSPRP WEB1	▼ LSUHSC Homepage		~	:	٢
My Favorites	My Advisees	Faculty Center			
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1. Click the **Main Menu** tile.

Faculty Center	Advisor Center	Search				
My Schedule Class Roster Grade Roster						
Faculty Center						
My Schedule						

2. Click the Advisor Center tab,

	Personalize Find 🗇 🧱					
	Notify	Photo	Name	ID	View Student Details	
1		<u>ڳ</u>			View Student Details	
2		<u>8</u> 9			View Student Details	
3		<u>8</u> 9			View Student Details	
4		ଛିବ୍			View Student Details	

3. Click the View Student Details link.

Advisor	
Program Advisor	
Karen O'Connor 504/568-5555	
	Details 🕨

4. The Advisor(s) assigned to the student displays in the Advisor block.

Click the **Details** link.

Eaculty Center Advisor Center Search	
My Advisees Student Center General Info	Transfer Credit Academics
Advisors	
Academic Program	Bachelor of Science Nursing
Academic Program Specialization	Bachelor of Science Nursing Bachelor of Science in Nursing
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	-

5. The Advisors details page displays as well as the student's Academic Program and Specialization.

Advisor Name	Phone
Karen O'Connor	504/568-5555

6. If you wish to send email to the advisor, click on the Advisor Name link.

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File	Message	Insert	Options	Format Text
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Cli	pboard	Es l		Basic Text
ء Send	To Cc Subject	koconn@lsu	hsc.edu	

7. The Advisor's email address defaults into the **To**... field. Enter the appropriate email information and then click the **Send** button.

Eaculty Center	Advisor Center	Search		
My Advisees	Student Center Ge	neral Info	Transfer Credit	Academics
Advisors				

8. After the email is sent, you are returned to the Advisor detail page. Click the **My Advisees** tab return to *My Advisees* page.