## **View Account Balance and Account Inquiry**

1. Click the **Student Center Fluid** tile.



2. The system defaults you into the **Academics Course History** option.

Click the drop-down button to the right of the Academics button to close the menu.

Click the drop-down button to the right of the **Finances** button to open the menu.

Student Center Fluid		
Academics	^	
Course History		
View Grades		
View Unofficial Transcript		
View My Classes		
Class Search		
Shopping Cart		
Drop Classes		
Update Classes		
Swap Classes		
Browse Course Catalog		
My Planner		
Expected Graduation Term		
Advisors		
View Transfer Credit Report		
Finances	$\sim$	
Personal Information	~	
🧾 To Do List	~	
Admissions	~	

3. Select the **Account Balance** list item from the **Finances** menu list.



4. The **What I Owe** panel displays in the right window. Students are provided a quick summary of the amount of tuition and fees the student owes.

Term	Charges & Deposits	Pending Financial Aid	Total Due
Fall-New Orleans 2023	0.00	4,250.00	0.00
Spring-New Orleans 2024	16,468.47	42,215.00	16,468.47
fotal	16.468.47	46,465.00	16,468.4

5. A more detailed view can be examined by selecting the **View 1098-T** menu option, and then click the **Account Inquiry** tab.



6. The **Account Inquiry** tab has five (5) sub tabs within it. The system defaults you into *Summary* tab. The *Summary* has basically the same information viewed on the *Account Balance* panel.

	Account Services	ayments   P <u>e</u> n	ding Aid	
ccount Summary				
You owe 16,468.4 Due Now Future Due	16,468.47 0.00			
** You have a pas	t due balance of 16,46	8.47. **		
What I Owe				
Term	Outstanding Charges & Deposits	Pending Payments		Total Due
Fall-New Orleans 2023			4,250.00	
Spring-New Orleans 2024	16,468.47		42,215.00	16,468.47
Total	16,468.47		46,465.00	16,468.47
Currency used is U	JS Dollar			
Remittance Ad	dresses			

7. Click the **Activity** tab.

John Doe	
Account Inquiry Electronic Payments/Purchases Account Services	
Summary Activity Charges Due   Payments   Pending Aid	
Account Summary	
You owe 16,468.47.	
Due Now 16,468.47 Future Due 0.00	
** You have a past due balance of 16,468.47. **	

8. On the **Activity** tab, students are able to enter a range of dates, and/or select a term, to view oustanding online charges. *Payments* and *refunds* can also be viewed on this panel.

Click the **Charges Due** tab.

itud		ry <u>E</u> lectronic Pa				s
	Account Activ	ctivity <u>Charges</u> vity	Due Pa	<u>yments   Pe</u>	nding Aid	
	View by From 11/08	/202 🕅 To 05/0	08/202 🗉	All Terms	✓ go	
	Transaction	s Find	View A	lll <sup>g</sup> ⊒ F	First 🚺 1-9	9 of 9 💴
	Posted Date	Item	Term	Charge	Payment	Refund
	01/16/2024	Acad. Excel. Fee- MEDNO	Spring- New Orleans 2024	150.00		
	01/16/2024	Tech Fee, Med, NO	Spring- New Orleans 2024	75.00		
	01/16/2024	Tuition, Medicine in NO	Spring- New Orleans 2024	15,687.72		
				Pirst First	t 🔽 1-9 of 🤉	9 🖻 Last
	Currency use	d is US Dollar			MAKE A	PAYMENT

9. The **Charges** tab once again presents outstanding online charges that can be viewed by term.

Click on the **Payments** tab.

Summary   Aglivity   Charges Due Payment	ases Account Services s Pending Aid			
harges Due				
Following is a Running Totals summary by due dat you owe. Review either the Details by Due Date to to see the specific charges.	le of the charges and deposits able or the Details by Charge ta	hat ble		
Summary of Charges by Due Date		Personalize   Find	View All 🖉 🛛 First 🙆	1 of 1 🕞 L
Due Date		Due Amount		Running Te
01/03/2024		16.468.47		16,468
View By All Terms V go				
Details by Charge	Persona	ize   Find   View All   🖉 First	④ 1-11 of 11 ③ Last	
Charge	Due Date	Term	Amount	
Gen Activity Fee, Med, NO	01/03/2024	Spring-New Orleans 2024	24.50	
Gen Activity Fee, Med, NO Student Housing Fee, NO	01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50	
Gen Activity Fee, Med, NO Student Housing Fee, NO Building Use Fee, NO	01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00	
Gen Activity Fee, Med, NO Student Housing Fee, NO Building Use Fee, NO Student Health, NO	01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75	
Gen Activity Fee, Med, NO Student Housing Fee, NO Building Use Fee, NO Student Health, NO Tech Fee, Med, NO	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00	
Gen Activity Fee, Med, NO   Student Housing Fee, NO   Building Use Fee, NO   Student Heatth, NO   Tech Fee, Med, NO   Safety and Security Fee - N.O.	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00 125.00	
Gen Activity Fee, Med, NO Student Housing Fee, NO Student Health, NO Toch Fee, Med, NO Safety and Security Fee - N.O. Acad. Excel. Fee- MEDNO	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00 125.00 125.00	
Gen Activity Fee, Med, NO Student Housing Fee, NO Bluding Use Fee, NO Student Health, NO Toch Fee, Med, NO Safety and Security Fee - NO. Acad. Excel. Fee- MEDN O Operational Fee MEDN NO	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00 125.00 150.00 232.00	
Gen Achtly Fen, Med, NO Student Hoxing Fen, NO Student Hoxing Fen, NO Toch Fen, Med, NO Toch Fen, Med, NO Safety and Security Fen - N.O. Acad. Excel Fen MEDNO Operational Fen MEDN NO Tustion, Medicine in NO	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00 125.00 150.00 232.00 15,687.72	
Gen Activity Fee, Med, NO Student Housing Fee, NO Bluding Use Fee, NO Student Health, NO Toch Fee, Med, NO Safety and Security Fee - NO. Acad. Excel. Fee- MEDN O Operational Fee MEDN NO	01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024 01/03/2024	Spring-New Orleans 2024 Spring-New Orleans 2024	24.50 45.50 60.00 68.75 75.00 125.00 150.00 232.00	

10. The **Payments** tab displays payments made by the student, by Financial Aid, etc. Pending **Payments** can also be viewed on this tab.

Click the **Pending Aid** tab.

From 11/08/	2023 🕫 To 05/08/2024 🕫 go	
Posted Payment	s Personalize   Find   View All   (2)	First () 1-2 of 2 () Last
ate Paid	Payment Type	Paid Amount
		Payment Details
	Total Posted Payments for this view	0.00
Currency used is	US Dollar	
Pending Paymer	its	
	You have no pending payments.	

11. The **Pending Aid** tab displays any upcoming payments from Financial Aid, scholarships, etc.

			John Doe
Account Inquiry Electronic Payments/Purchase	es Account Servi	ces	
Summary   Activity   Charges Due   Payments	Pending Aid		
			Pending Financial Aid
View By All Terms V go			
Pending Financial Aid Personalize   Find   View	w All   💷 🛛 First 🤇	🖲 1-7 of 7 🕑 Last	
Award	Term	Amount	
LSU BOS Scholar-MED	Fall-New Orleans 2023	2,500.00	
The Grace Voigt Scholarship	Fall-New Orleans 2023	1,750.00	
LSU BOS Scholar-MED	Spring-New Orleans 2024	2,500.00	
The Grace Voigt Scholarship	Spring-New Orleans 2024	1,750.00	
Fed DL Unsub Staf Dent/Med #1N	Spring-New Orleans 2024	12,410.00	
Fed Direct Grad PLUS #1 N	Spring-New Orleans 2024	25,555.00	
Total Pending Financial Aid for this view		46,465.00	
Currency used is US Dollar			Financial Aid
I Go to top			

12. This completes *View Account Balance and Account Inquiry*.